DATE: July 7, 2021

TO: Department and Agency Heads

FROM: Tim Hemstreet, County Administrator

SUBJECT: Action Report of the June 29, 2021, Board of Supervisors 2021 Transportation Summit

Please work with staff to address the Board of Supervisors (Board) action as noted in the Action Report from the June 29, 2021, Board of Supervisors 2021 Transportation Summit.

Link to webcast of meeting:
https://loudoun.granicus.com/MediaPlayer.php?view_id=77&clip_id=6710&meta_id=196196

ACTION ITEMS

1. Resolution to Conduct an Electronic Meeting Under the Readopted Continuity of Government Ordinance (Countywide)

   Chair Randall moved that the Board of Supervisors approve the Resolution provided as Attachment 1 to the June 29, 2021, Board of Supervisors 2021 Transportation Summit Action Item. (Seconded by Supervisor Buffington. The motion passed 7-0-2: Supervisors Briskman and Kershner absent for the vote.)

   Staff Contact: Leo Rogers, County Attorney's Office

INFORMATION ITEMS

I-1   VDOT Staff Comments (Countywide)

   Sunil Taori, Virginia Department of Transportation's (VDOT) Assistant Director for Land Use and Development provided comments regarding the partnership and how the Board of Supervisors can engage with VDOT to solve transportation related issues.

   Board Request:

   Supervisor Letourneau requested that staff bring an item forward to the Finance, Government Operations, and Economic Development Committee regarding the timelines for contract issuance on projects in which funding is spread out over multiple years with state funding sources.

   Staff Contacts: Joe Kroboth, III & Penny Newquist, Transportation and Capital Infrastructure

I-2   Countywide Transportation Plan – On Our Way to 2040 (Countywide)

   John Thomas and Lou Mosurak from the Department of Transportation and Capital Infrastructure provided the Board with a briefing regarding the *Loudoun County 2019 Countywide Transportation Plan*.

Board Request:

Supervisor Umstattd requested that staff provide information regarding the different criteria used to evaluate transportation project funding between state, federal, and regional agencies/funding sources.

Staff Contacts: Lou Mosurak, John Thomas, & Joe Kroboth, III, Transportation and Capital Infrastructure

I-3 Transportation Project Development Process (Countywide)

Jim Zeller, Mark Hoffman, Karen Lanham, and Don Bredice from the Department of Transportation and Capital Infrastructure provided the Board with a detailed presentation regarding the development process of transportation projects in Loudoun County.

Board Request:

Chair Randall requested that staff set up briefings with Board Members regarding funding details and how each interacts with or relates to the type of projects (regional, state, local, and federal funding option. *Note: These briefings may also satisfy Supervisor Umstattd's request should all Board Members receive a briefing on this topic.*).

Staff Contacts: Jim Zeller & Joe Kroboth, III, Transportation and Capital Infrastructure; Christopher Bresley & Janet Romanchyk, Finance and Budget

I-4 Methods to Streamline the Signal Development Process (Countywide)

Mark Hoffman from the Department of Transportation and Capital Infrastructure (DTCI) provided the Board with a detailed presentation describing the process changes and actions taken by DTCI and Department of Finance and Budget to streamline the signal development process.

Board Request:

Supervisor Letourneau requested that staff follow up regarding the signal timing along the Arcola Boulevard project.

Staff Contacts: Jim Zeller, Mark Hoffman, & Joe Kroboth, III, Transportation and Capital Infrastructure

I-5 Data Collection & Signal Warrant Analysis for Development Applications (Countywide)

Jaspreet Sethi from the Department of Transportation and Capital Infrastructure (DTCI) provided the Board with a presentation detailing the data collection and signal warrant analysis process related to development applications.

Staff Contacts: Jaspreet Sethi, Lou Mosurak, & Joe Kroboth, III, Transportation and Capital Infrastructure